



**Don't want to miss the Ruble in 2010?
REGISTER TODAY!**

Course Name: March 24-26, 2010 – Richmond, VA

CIC RUBLE GRADUATE SEMINAR September 22-24, 2010 – VA Beach, VA

Mr. Mrs. Ms.

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Agency/Company: _____

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Cost: **\$420**

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PIA of VA & DC, 8751 Park Central Dr., Su. 140, Richmond, VA 23227

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Cancellation Policy: PIA reserves the right to cancel programs for insufficient registration and will give as much notice as possible if we do cancel a program.

Attendee Cancellation Policies:

CISR Classes: within one week of class: 50% penalty to cancel; \$25 penalty to transfer to another class; no refund for not canceling and not showing up; no penalties for substitutions

CIC Institutes: within two weeks of class: \$50 penalty to cancel; \$25 penalty to transfer to another class; \$100 penalty for not canceling and not showing up; no penalties for substitutions

CIC Ruble Graduate Seminar: within seven calendar days of program: \$75 to cancel; \$125 penalty for not canceling and not showing up; no penalties for substitutions

Other Programs: within one week of program: 50% penalty to cancel; 25% penalty to transfer to another class; no refund for not canceling and not showing up; no penalties for substitutions

Errors and Omissions: Members registering for an advertised **FREE** E&O Seminar will be asked to provide a credit card number to secure your place in the course. If you cancel within one week of the program, or do not show up, a \$25 penalty will be charged to your credit card; no penalties for substitutions.

Disabilities: In accordance with Title III of the Americans With Disabilities Act, we ask that registrants to advise us when registering of disabilities, as well as any necessary accommodations.